



**Smestow School**  
Windmill Crescent  
Castlecroft  
Wolverhampton  
West Midlands  
WV3 8HU

Head of School: Mr. J. Till  
Executive Headteacher: Mr. C. Jones

Tel: (01902) 539 500  
Email: [enquiries@smestow.org](mailto:enquiries@smestow.org)  
Website: [www.smestow.org](http://www.smestow.org)



Wednesday, 8 January 2020

Dear Parent/Guardian

**Year 11 Parents Evening, Thursday 16<sup>th</sup> January 2020, 4.30 – 7.30 pm**

You are invited to attend the above Parents Evening with your son/daughter to discuss their learning, progress and the results of the mock examinations. The evening is to provide you with the opportunity to meet with your child's subject teachers and discuss how they can close any learning gaps prior to the examinations in the Summer Term. There will be a 'Help Desk' available to answer any questions you have regarding your child's progress or approach to learning.

Your son/daughter will receive an appointment sheet from their Form Tutor on Thursday 9th January. It is their responsibility to see the teachers and to arrange suitable appointment times. Please note that it may not be possible for you to see all of your child's subject teachers.

If there are any particular concerns which cannot be raised during the evening you are invited to contact ourselves or subject teachers at any time during normal school hours and we will endeavour to help you.

We would be grateful if you would either email the school at this address [enquiries@smestow.org](mailto:enquiries@smestow.org) or complete and return the reply slip below to indicate your attendance or non-attendance at this event. Could you also indicate the time you require your first appointment.

I look forward to seeing you on the evening.

Yours sincerely

Mr J. Whitehead  
Deputy Headteacher

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Year 11 Parents Evening, 16<sup>th</sup> January 2020

Name of pupil \_\_\_\_\_ Form \_\_\_\_\_

\*We will / \*will not be attending the Year 11 Parents Evening  
\*Please delete where applicable

Time of first appointment: \_\_\_\_\_

Signed \_\_\_\_\_ Parent/Guardian

